

Cheshire Children's Museum Summer Internship

Are you passionate about education, creativity, and making a difference in the lives of children? Join our team at the Cheshire Children's Museum for an exciting summer internship experience! We are seeking enthusiastic and motivated individuals from diverse fields of study to contribute their unique skills and perspectives to our dynamic environment.

Position Overview:

As a summer intern at the Cheshire Children's Museum, you will have the opportunity to gain hands-on experience in various aspects of museum operations, education, and outreach. Through engaging projects and mentorship you will develop valuable skills and make meaningful contributions to our mission of inspiring curiosity and lifelong learning in children and families.

Responsibilities May Include:

Business:

- Learn about and assist with the operations and logistics of running a nonprofit organization.
- Assisting with administrative tasks and logistical coordination for museum events and programs.
- Become proficient in various softwares specific to nonprofit organizations for client management, fundraising, and campaign management.
- Participating in staff meetings, training sessions, and professional development opportunities to expand your knowledge and skills.

Education:

- Assisting with the development and implementation of educational programs and activities for children of all ages.
- Conducting research on best practices in early childhood education using an understanding of the stages of child development.
- Collaborating with museum staff to create engaging content for exhibits, workshops, and special events.
- Contributing to the development of educational materials, including written content, lesson plans, and interactive resources.
- Participating in staff meetings, training sessions, and professional development opportunities to expand your knowledge and skills.

Social Media/Marketing/Communications:

- Conducting research on marketing strategies or social media trends to inform museum initiatives.

- Supporting the museum's marketing and outreach efforts through social media management, content creation, and community engagement.
- Assisting with administrative tasks and logistical coordination for museum events and programs.
- Participating in staff meetings, training sessions, and professional development opportunities to expand your knowledge and skills.

Qualifications:

- Currently enrolled in a college or university program (undergraduate or graduate) in a relevant field of study, such as business, marketing, education, communications, writing, or related disciplines.
- Strong communication skills, both written and verbal, with the ability to effectively engage with children, families, and colleagues.
- Creative thinking and problem-solving abilities, with a passion for fostering innovation and learning.
- Ability to work collaboratively in a team environment, as well as independently with minimal supervision.
- Flexibility and adaptability to thrive in a fast-paced, dynamic work environment.
- Previous experience working with children, in educational settings, or in related fields is preferred but not required.

Duration and Compensation:

This is an unpaid internship opportunity that can be used as an opportunity for a qualified student to receive college credit while exploring work in an area of individual interest, selected and pursued in consultation with a faculty member. Consent required of the instructor who will supervise the independent study. This position provides a flexible schedule, ranging from part-time to full-time hours depending on availability and program requirements. The duration of the internship will span the summer months, with specific start and end dates to be determined based on individual circumstances and the needs of the museum.

How to Apply:

To apply for the summer internship at the Cheshire Children's Museum, please submit a resume, cover letter, and any relevant portfolio materials or samples to info@cheshirechildrensmuseum.org. In your cover letter, please specify your field of study, relevant experience, classes, or interests, and why you are passionate about joining our team. Applications will be reviewed on a rolling basis, so early submissions are encouraged.

Join us in inspiring curiosity, creativity, and lifelong learning for children and families in our community! We look forward to welcoming you to the Cheshire Children's Museum team this summer.